



Minutes of Meeting

Subject:	MLNDA Board of Directors Meeting		
Reference:	-	Date:	13thMay2020
Prepared By:	J. Robbins	Time:	1900hrs (7:00pm)
Approved By:	J. Robbins / S. Burton	Location:	Conference Call (Zoom)

Company:	Attendees:
MLNDA	Jacy Robbins, Tim Bays, Roxanne Henricksen, Sydney Burton, Janet Hudson, Robert Raetsch, Brent Hammond, Eilen Thedford, Mark Sims, Miriam Jones, Wayne Windle
Absent	Molly Kelly
Distribution	Attendees + Absent + Membership

Action	Description	Responsible	Due Date
MLNDA General			
1.	Secretary's Updates – membership roster, new members, etc. Update 13-May-20: 145 individuals (2 new), 119 household (1 new)	S. Burton	On-going
2.	Treasurer's Report – bank account status, donations/fees received, expenses paid, etc. Update 13-May-20: \$27,626.91 total to date Expenses: \$3,018 for liability insurance on 18-Feb	R. Henricksen	On-going
3.	Vote on beginning liability insurance for directors and officers. Update 19-Oct-09: \$2,888 limit approved by board of directors for liability insurance. Update 12-Feb-20: Original liability insurance quote no longer valid, new quote is \$3,018. Board approved maximum limit of \$3,500 for liability insurance. S. Burton to authorize and finalize insurance. Update 13-May-20: Liability insurance finalized and put in place on 18-Feb-20	S. Burton B. Hammond K. Andersen	28-Feb-20 CLOSED
4.	Determine tax return and audit requirements for 2019 year. File tax return as required. Update 13-May-20: Tax return filed and completed	R. Henricksen	15-May-20 CLOSED
5.	Discuss status update for membership. Update 13-May-20: Provide status update to membership per input of Board. Update to reflect progress, but careful not to pre determine or assume commitments of any government entities we are working with.	Board	13-May-20
6.	Going forward Board will aim to meet every month. Meeting each month helps to better keep all informed.	INFO	CLOSED
7.	Create a way to clarify requirements for prohibited and restricted zones. Try to find a way to distribute this information to home renters as well. \$200 max. budget approved by Board on 13-May-20.	M. Jones T. Anders	13-Jun-20
8.	Book annual membership meeting at Seguin Public Library	J. Hudson	01-Jun-20
HSE (incl. River clean-up) Committee – Chair: T. Bays			
9.	Awaiting Spring weather to begin organizing first MLNDA river clean-up in conjunction with GBRA. Update 12-Feb-20: Scheduled for April 18 th . Further details to membership	T. Bays	On-going



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	to be provided in the upcoming month. Update 13-May-20: On hold until further requirements and guidelines for COVID known. Awaiting guidelines from county.		
Communications & Public Relations Committee – Chair: S. Burton / J. Hudson			
10.	-	-	-
Association Fundraising and Grant Writing Committee – Chair: M. Kelly			
11.	To date the following grants have been identified: - High Hazard Dam non FERC Regulated – Federal Grant - Texas Flood Infrastructure Fund – Texas Water Development Board (TWDB) - Texas Parks and River Fund – Texas Parks and Wildlife (TPWD) - USDA Community Federal Grant - GVEC Power Up Grant Most grants require a specific scope, timeline and budget. As the plan progresses and details become known MLNDA will start to apply for these grants. Begin development of a spreadsheet that list; eligibility requirements, who to contact, dollar amount, when to apply, due dates and all required information to aid as a tool in applying for the grants above and any others that become identified.	M. Kelly E. Thedford	On-going
12.	Create bumper stickers for distribution to board and membership. Board approved max. \$200 budget on 13-May-20 for creation of bumper stickers and possibility of magnetic stickers.	E. Thedford M. Terry J. Hudson	13-Jun-20
GBRA Committee – Chair: J. Hudson			
13.	-	-	-
Technical Committee on Dam Construction – Chair: J. Robbins			
14.	The county, representatives from all the lake associations and Freese and Nichols (FNI) met on April 6th. In summary, the meeting confirmed FNI's original study of the dams. Going forward the plan is to complete a comprehensive study for gate replacement which would reduce contingency and provide accurate cost on which a solution could be developed. Guadalupe County would be the primary client in collaboration with MLNDA and any other lake associations that would like to participate. (Refer to separate Minutes of Meeting with County and Freese and Nichols for further details discussed) Action now is to develop a Scope of Work and have FNI provide cost to complete the comprehensive study. Afterwards, based on cost, will determine in collaboration with the county on how best to pay for the study. NOTE: Important GBRA is aware of study and support these efforts.	J. Robbins	20-May-20
Financing Committee on Dam Construction – Chair: M. Jones / B. Hammond			
15.	To tie-in together the complete plan it's suggested to develop the following documents which together will be the compendium for the entire plan: - Engineering Scope of Work – distributed to consulting firm (see item 14 above) - Proposed Plan – Will outline ownership, operation, long term repair and replacement, debt issuance and funding. Will also	J. Robbins	15-Jun-20



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	propose county, city, district, and state responsibilities. Distribute to all involved parties with aim to develop an agreed solution. State Funding Plan – Issued to state representatives and proposed to Senate Committee on River Authority Infrastructure (see item 16 below)		
16.	Develop separate State funding plan for proposal to State representatives and Texas Senate Committee on River Authority Infrastructure. This plan ties into County Plan outlined above, but elaborates on a specific type of potential funding. Hire lobbyists, if required, to further advance this plan.	J. Robbins	15-Aug-20
17.	Overall Plan continues to be fluid, but following outlines potential costs and funds that will need to be raised, listed in priority: - Engineering Consultant Services - District Creation - Grant Writing - Lobbyists for Senate Committee (if required) Continue working to define cost above. Once cost known will aim to raise funds through donations from membership.	Finance Committee	On-going

Minutes approved by:

MLNDA President

Signature

MLNDA Secretary

Signature