Minutes of Meeting

Subject:	**MLNDA Board of Directors Meeting**		
Reference:	-	Date:	9th May 2022
Prepared By:	J. Robbins	Time:	1830hrs (6:30pm)
Approved By:	J. Robbins / M. Messersmith	Location:	Conference Call (Zoom)

Company:	**Attendees:**
MLNDA	Jacy Robbins, Andy Taylor, Miriam Campbell, Christy Sellers, Mike Meskill, Brent Hammond, Michael Messersmith, Roxanne Henrickson, Mark Earl, Robert Raetzsch
Absent	Gary Love, Paul Bluntzer, Jack Walker, Danelle Roddy
Distribution	Attendees + Absent + Membership

Action	Description	Responsible	Due Date
MLNDA General/ Administrative			
1.	Called Meeting to order **Time:** 6:31pm Adjourned Meeting **Time:** 7:28pm	J. Robbins	On-going
2.	Treasurer's Report – bank account status, donations/fees received, expenses paid, etc. **Update09-May-22:** $70,810.46 balance as of 09-May-22. $200 donations this month	R. Henricksen	On-going
3.	Motion passed at last October's Board Meeting to add following officers as authorized persons on MLNDA account for withdrawals: J. Robbins (President), A. Taylor (Vice-President), and Mike Messersmith (Secretary). **Update 11-Apr-22:** M. Messersmith to provide bank with signed minutes (MoM-22, Action #4) showing when J. Hudson resigned from board and minutes (MoM-23, Action #7) showing addition of authorized persons. Afterwards, M. Messersmith and A. Taylor to visit bank and fill out paperwork to be added to MLNDA account.	M. Messersmith A. Taylor	30-May-22
4.	M. Earl has sold his house on the lake and will be resigning from the Board. M. Earl to submit resignation letter to Secretary and Assistant Secretary for record keeping. We all appreciate Mark's time on the board.	M. Earl	09-May-22
Membership and Communications Committee – Chair: D. Roddy, Co-chair: C. Sellers			
5.	Membership Roster Updates – membership roster, new members, etc. **Update09-May-22:** 162individuals (142 renewed, 20 new), no changes 94 households (82 renewed, 12 new), no changes	C. Sellers	On-going
6.	Board to decide on date for Zoom meeting with membership with meeting objectives being, 1) informing membership results of engineering study and 2) path forward with WCID. Date to be proposed by email to board and confirmed.	J. Robbins Board	13-May-22
7.	Discuss membership update for this month. Plan to send out update Christy wrote last month as not much has changed.	M. Messersmith C. Sellers J. Robbins	12-May-22
HSE Committee – Chair: M. Earl			
8.			

Action	Description	Responsible	Due Date
Fundraising Committee – Chair: M. Jones, Co-Chair: S. Fitzgerald			
9.	Update on fundraising donation efforts: **<u>Update 09-May-22:</u>** $162,292 raised to date towards the goal of $180,000 Fundraising efforts on HOLD until membership Zoom meeting and when/if additional funds are required.	M. Jones T. Anders	Ongoing
Engineering & Construction Committee – Chair: J. Robbins, Co-Chair: L. Moore			
10.	Provide updates and progress of engineering study to Board: - Expected revised draft engineering report by 12-May-2022. - Pre-draft of draft report submitted in April. Agreed with FNI that report was lacking details and the information to show all the work that had been done. FNI agreed to revise draft report showing more details of this work.	INFO	09-May-22 CLOSED
11.	Path forward: • FNI to submit draft engineering report including access to all historical documentation by 12-May-2022 • Identify the most economical solution technically feasible with information derived from the draft preliminary engineering report. Ensure all results and considerations of the draft engineering report are addressed. All involved parties to meet and align on path forward before proceeding, namely MLNDA, FNI and Sorenson. • Decide on contracting strategy. Identify major risks. • Bid respective work packages. This will be budgetary bids due to length of duration before start of construction. Include results of this information into final version of engineering report. • Agreement with Sorenson for operation and maintenance. • Agreement with GVEC on power sales.	J. Robbins L. Moore	30-Jun-22
Financing & District Committee – Chair: M. Meskill, Co-Chair: A. Taylor			
12.	Update and progress of WCID Survey: • HMT Surveying selected to perform the work. B. Hammond signed proposal. • ½ of the $25,000 cost paid upfront by B. Hammond personally to start work and due to Treasurer being out of town. MLNDA to reimburse B. Hammond for the cost. • Expected 2 month duration to finish survey work with expected completion mid June.	INFO	09-May-22
13.	Develop plan for how MLNDA will handle notarizing signatures for WCID petition.	Membership Committee	30-May-22
14.	B. Hammond has compiled all information relating to the expected assessed and market tax base for 2022. With this information, run financial models with a $0.90 tax rate (Board agreed) to determine maximum possible cost the WCID could afford. $0.90 represents maximum tax rate voted in of the upper lake WCIDs. Financial models to include following possible interest rates: • Expected interest rate from CWSRF (40% off market rate) • Expected interest rate from State Development Fund (Triple AAA rated) Goal is to find a solution from the engineering study that is at or below the	B. Hammond A. Taylor J. Robbins	30-May-22

Action	Description	Responsible	Due Date
	results of the above financial models. While a solution maybe found below these models, its suggested to budget for the upper end for both WCID petition and loan request from TWDB (have Samco confirm financial models).		

Minutes approved by:

MLNDA President **Signature**

MLNDA Secretary **Signature**